General terms and conditions for ESIR registration and participation

1. Scope of application
1.1 These general terms and conditions exclusively govern the registration for and participation in ESIR (European School of Interventional Radiology) courses.

1.2 A contractual relationship governed by these terms and conditions is entered into between The CIRSE Foundation (hereinafter referred to as "The CIRSE Foundation") with its registered office in 1010 Vienna, Neutorgasse 9, and the participant of ESIR courses (hereinafter referred to as "the participant").

1.3 Any contractual or legal declarations of the participant deviating from these general terms and conditions shall not be part of the contract between The CIRSE Foundation and the participant.

2. Registration
2.1 Registration for ESIR courses has to be made electronically by completion of the respective registration form on the official ESIR registration website (https://www.cirse.org/events/esir-courses/). Registration forms submitted without full name, complete e-mail and postal address and/or date of birth cannot be processed.

2.2 Upon electronic submission of the completed registration form, the participant shall receive an electronic confirmation for the purpose of verification of the participant’s personal data only. The contract between The CIRSE Foundation and the participant shall be deemed concluded upon confirmation of receipt of the registration form by The CIRSE Foundation.

2.3 The participant’s registration for ESIR courses shall only become effective upon the receipt of full payment of the registration fee by The CIRSE Foundation, i.e. only those participants having fully paid their registration fees will be entitled to participate in ESIR courses.

2.4 Payment of the registration fee can be made either by bank transfer or by credit card (Visa or Mastercard).

2.5 Upon payment of the registration fee (either by credit card or bank transfer), the participant will receive a confirmation that their registration is complete and effective by e-mail. They will further receive a USER ID and password enabling the participant to access a secure area on the CIRSE website where they can retrieve the invoice for the registration fee as well as the confirmation of effective registration.

The registration fee needs to be paid in advance to:

IBAN: AT832011128564548000
BIC/SWIFT: GIBAATWW
Bank name: Die ERSTE Bank
Account name: The CIRSE Foundation

The recipient’s name and order number must be provided as a reference on the bank transfer document. Any bank charges incurred are to be paid by the participant.
2.6 Payment by cheque is not accepted.

2.7 Cancellation of the registration by the participant
In case the participant cancels their registration or changes the registration category, The CIRSE Foundation will not refund any registration fees except in the case of section 2.8 below.

The CIRSE Foundation offers all pre-registered participants the possibility to ensure against cancellation by taking out insurance with its partner “Europäische Reisversicherung”. The insurance can only be booked during and until finalisation of the online registration process. In the occurrence of the event insured, refunds may be made according to the terms and conditions of “Europäische Reiserversicherung”. The CIRSE Foundation will in any case not refund any registration fees. The cancellation insurance for the fees "course registration – team" and "CIRSE Member – team" is applicable exclusively to the team and shall not be applicable to individual team members should one be unable to attend.

2.8 Special withdrawal right for consumers being EU residents
A participant being a consumer residing in a member state of the EU has the right to withdraw from this contract within 14 days without giving any reason.

The withdrawal period will expire after 14 days from the day of the conclusion of the contract.

To exercise the right of withdrawal, the participant must inform The CIRSE Foundation (Cardiovascular and Interventional Radiological Society of Europe, Neutorgasse 9, 1010 Vienna, Austria; Phone: +43 1 904 2003; Fax: + 43 1 904 2003 30; E-mail: registration@esir.org) of their decision to withdraw from this contract by an unequivocal statement (e.g. a letter sent by post, fax or e-mail). The participant may use the attached model withdrawal form, which is not obligatory. The participant may also electronically fill in and submit the model withdrawal form or any other unequivocal statement on The CIRSE Foundation’s website (www.cirse.org/esir). In case of withdrawal, The CIRSE Foundation will communicate to the participant an acknowledgement of receipt of such a withdrawal by e-mail within two days.

To meet the withdrawal deadline, it is sufficient that the participant sends a communication concerning the exercise of the right of withdrawal before the withdrawal period has expired.

Effects of withdrawal

If the participant withdraws from this contract, The CIRSE Foundation shall reimburse all payments received from the participant, without undue delay and in any event not later than 14 days from the day on which The CIRSE Foundation is informed about the participant’s decision to withdraw from this contract. The CIRSE Foundation will carry out such reimbursement using the same means of payment as the participant used for the initial transaction, unless the participant has expressly agreed otherwise; in any event, the participant will not incur any fees as a result of such reimbursement.

If the participant requested to begin the performance of services during the withdrawal period, then the participant shall pay The CIRSE Foundation an amount which is in proportion to what has
been provided until the participant has communicated to The CIRSE Foundation their withdrawal from this contract, in comparison with the full coverage of the contract.

2.9 Changes of location and dates and cancellation of ESIR courses
The CIRSE Foundation has the right to revise the location and dates of ESIR courses, as well as to shorten the time of ESIR courses if it considers such amendments appropriate, in particular due to changed circumstances or other factual changes which could not be expected at the time the registration period for the congress started. Any change in the location, length or time does not entitle the pre-registered participants to request refund or lowering of fees nor to put forward a claim to damages incurred thereby.

In case of cancellation of ESIR courses for whatever reasons, The CIRSE Foundation will refund to the participant the registration fee less such costs already accrued until the date of cancellation.

If less than 30 participants register, ESIR reserves the right to cancel a course at least 4 weeks prior to its beginning.

2.10 Name changes
Name changes will be handled like the cancellation of one registration and the registration of another participant.

2.11 Attendance from medical specialties other than radiology/interventional radiology

- ESIR course on Prostate Embolisation in Milan: This course is only open to interventional radiologists. To further multidisciplinary team building, interventional radiologists may attend this course together with a urologist colleague from the same hospital under the registration type “team fee”. Note that no urologist coming on their own will be accepted for registration.
- ESIR course in Florence: Attendance from radiology/interventional radiology and other medical specialties is welcome. To further multidisciplinary team building, two physicians from the same hospital but of different medical specialties may attend this course together under the registration type “team fee”.
- ESIR course in Munich: This course is aimed at interventional radiologists. To further multidisciplinary team building, interventional radiologists may attend the course together with a member of the multidisciplinary tumour board from the same hospital but of a different medical speciality under the registration type “team fee”. No non-IR will be accepted as a single registration attending the course alone.
- ESIR course on Thermal Thyroid Ablation in Milan: This course is only open to interventional radiologists. To further multidisciplinary team building, interventional radiologists may attend this course together with an endocrinologist or endocrine surgeon colleague from the same hospital under the registration type “team fee”. Endocrinologists and endocrine surgeons may also attend the course on their own (up to 15 seats have been made available).
3. Registration fees

3.1 Registration fees differ depending on the date of registration, the date of payment of the registration fee and the registration category.

3.2 The following registration fees and deadlines shall be valid for ESIR 2020 courses.

<table>
<thead>
<tr>
<th>Registration fees</th>
<th>Early - until 8 weeks prior to the course date</th>
<th>Late - after 8 weeks prior to the course date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course registration – single</td>
<td>€ 550</td>
<td>€ 750</td>
</tr>
<tr>
<td>Course registration – team**</td>
<td>€ 900</td>
<td>€ 1200</td>
</tr>
<tr>
<td>CIRSE Member – single</td>
<td>€ 450</td>
<td>€ 550</td>
</tr>
<tr>
<td>CIRSE Member – team**</td>
<td>€ 600</td>
<td>€ 800</td>
</tr>
<tr>
<td>Nurse/radiographer non-member*</td>
<td>€ 280</td>
<td>€ 380</td>
</tr>
<tr>
<td>Nurse/radiographer member*</td>
<td>€ 210</td>
<td>€ 310</td>
</tr>
</tbody>
</table>

* Registration needs to be accompanied by a confirmation, signed by the head of department

** Depending on the course attendance policies (see 2.11) and upon approval, (interventional) radiologists attending the course may bring with them a colleague from the same hospital but a different medical specialty, with whom they work together in a multidisciplinary team which is relevant for the treatment of the patient. These two physicians will then be able to attend the ESIR course under the “team fee”. Just choose the “team fee” and contact office@esir.org with details regarding your non-IR colleague.

The CIRSE Foundation is a non-profit and tax exempted foundation.

3.4 The respective registration fees shall only be valid if registration is submitted and full payment is received by The CIRSE Foundation by the respective deadline. If payment of the registration fee is received later than the respective deadline for early and middle registration, the respective next higher fee shall be due. If no payment is received by the last deadline, no congress badge will be provided and the participant will not be entitled to take part in the ESIR course.

3.5 Reduced CIRSE (Cardiovascular and Interventional Radiological Society of Europe) registration is only available for members of CIRSE in good standing.

3.6 In case of registrations categorised as “nurse/radiographer”, a confirmation of a participant’s head of department needs to be submitted to The CIRSE Foundation by uploading it during the online registration procedure. The registration cannot proceed without uploading the requested documents. The registrations will only become effective if all required documents are immediately uploaded during the online registration procedure and all other requirements mentioned in clauses 2 and 3 above are fulfilled.

4. Badges and safety

The safety of all congress delegates and participants is of utmost importance to The CIRSE Foundation. Security measures and precautions at the ESIR venues have been tightened to ensure maximum security for all attendees. Badges must be worn visibly at the course location at all times. The CIRSE Foundation reserves the right for staff to check participants’ identification upon admission to and/or inside the course venues. Participants may at any time be requested to present adequate proof of identity, in the form of a passport, driver’s license, national or military
5. Course material
The course material will be made available to the participants.

The registration fee includes:
- Course attendance
- Teaching material for the course (syllabus)
- Coffee breaks

6. Certificate of attendance/CME accreditation
Any confirmation or certification related to the ESIR courses will be available onsite.

7. Limitation of liability
7.1 The CIRSE Foundation shall not be liable for any loss or damage which is suffered by the participant save in respect of such loss or damage which is suffered as a result of wilful misconduct or gross negligence by The CIRSE Foundation.

7.2 The CIRSE Foundation shall not be liable for any loss or damage which is suffered by the participant as a result of force majeure.

7.3 The CIRSE Foundation shall not be liable for any damages or claims caused by exhibitors or service providers who may perform certain services or functions on behalf of exhibitors.

8. Data protection
Information on data protection can be found in our Information in accordance with Article 13 GDPR/ General CIRSE Data use terms and conditions which can be found on our website.

9. Photo policy
Recording, photographing, interviewing is not allowed. No attendee at the ESIR courses may record, film, tape, photograph, interview, or use any other such media during any presentation, display, or exhibit without the express, advance written approval of The CIRSE Foundation. This policy applies to all CIRSE Members, non-members, guests, and exhibitors, as well as members of the print, online, or broadcast media. (See also media policy.)

10. Media policy
The Cardiovascular and Interventional Radiological Society of Europe (CIRSE), a non-profit professional society, welcomes media representatives to its annual meetings to report objectively on scientific presentations and environmental issues. Registration is complimentary for editorial staff representatives of general circulation newspapers, magazines, and scientific publications. All media representatives of the ESIR courses must formally register in prior to the meeting with an e-mail to registration@esir.org. In order to prevent disruptions and to ensure science-based discourse among speakers and attendees, the following policy applies:

- There will be no cameras allowed in, nor radio broadcasts made directly from, technical sessions without the express, advance written approval of The CIRSE Foundation.
This policy is intended to engender a rational and professional forum in which science-based issues can be discussed. Any media representative who sells, markets, or represents a company for purposes of obtaining advertising or subscriptions from any exhibitor or registrant will immediately forfeit press credentials for this and subsequent meetings.

11. Photo/film release
Photographs and films will be taken at the ESIR courses. By registering for this meeting, you agree to allow The CIRSE Foundation to use your photo and film in any The CIRSE Foundation related publication or website.

12. Applicable law/place of venue
13.1 Any contractual relationship with The CIRSE Foundation shall be subject to Austrian law with the exception of the Vienna Convention on the International Sale of Goods (UNCITRAL). As far as consumers are concerned, such choice of law shall be applied only insofar as the granted protection is not deprived due to obligatory provisions of the country where the consumer has his or her habitual abode.

12.2 The place of venue, fulfilment and jurisdiction shall be 1010 Vienna. The CIRSE Foundation shall be entitled to pursue any claim before the courts of law competent for the defendant’s domicile or general residence. In cases where the participant is a consumer such legal venue shall only be deemed to apply, if the participant has his or her residence, habitual abode or place of employment in said court district or if the participant does not reside in Austria.

12.3. Should any provision of this general terms and conditions for the ESIR registration concluded with the participant be or become entirely or partially ineffective, this shall not affect the effectiveness or enforceability of the remaining provisions. The provision that has become entirely or partially ineffective shall be replaced by a new provision, the contents, meaning and purpose of which conform as far as possible economically and legally to those of the ineffective provision.

*These general terms & conditions are valid as of December 3, 2019.*
Model withdrawal form

(complete and return this form only if you wish to withdraw from the contract)

— To:

CIRSE Cardiovascular and Interventional Radiological Society of Europe (CIRSE, Europäische Gesellschaft für kardiovaskuläre und interventionelle Radiologie)
Neutorgasse 9, 1010 Vienna, Austria
Phone: +43 1 904 2003
Fax: + 43 1 904 2003 30
Email: registration@esir.org

— I hereby give notice that I withdraw from my contract for the provision of the following service: ESIR Registration

— Ordered on (*)/received on (*):

— Name of consumer

— Address of consumer

— Signature of consumer(s) (only if this form is notified on paper):

— Date: _________________

(*) Delete as appropriate.